



PROCUREMENT & WAREHOUSING SERVICES

FINANCIAL ANALYSIS WORKSHEET

BID INFORMATION

New Bid # (Ex: 10-004R):		Preparation Date:	February 7, 2018
Previous Bid # (Ex: 10-004R):	16-156B	Buyer/PA:	LARISSA SEDA
New Bid Award Total:	\$8,295,000	Bid Title:	DISPOSABLE COMPARTMENT TRAYS FOR CAFETERIAS
Previous Award Total:	\$4,610,000		
Bid Type:	INCREASE TO BID		
Previous Bid Term (Start Date):	7/1/2016	New Bid Term (In Months):	12
Previous Bid Term (End Date):	6/30/2018	# of Months Into Bid:	18

SPEND REPORTING

Purchase Order(s) Spend:	\$4,147,471
P Card Purchases:	\$0
Total Invoiced-to-Date Amount (PO + Pcard Purchases):	\$4,147,471
Average Monthly Expenditure:	\$230,415
Unused Authorized Spending:	\$462,529
Est. Forecasted Spend (For Entire Bid Term):	\$2,764,981

VENDOR INFORMATION

Awarded Vendors:	M/WBE Status (If applicable):	Spend:
111740 LACE FOOD SERVICE		\$ 4,147,471
PO VENDOR SPEND:		\$ 4,147,471
P-CARD SPEND:		\$ -
TOTAL SPEND:		\$ 4,147,471

NOTES: Unused Spending Authority will be consumed before bid expiration. Recommended additional spending was determined as follows:

\$ 230,415 (Average monthly expenditure)	
x 6 (Number of months remaining in current bid)	
\$ 1,382,490 (Total needed for remaining months in current bid)	
- 462,529 (Unused Authorized Spending)	
<u>\$ 919,961</u> (Forecasted Additional Funding Needed Before Current Bid Expiration - To be Rounded to \$920,000)	
\$ 230,415 (Average monthly expenditure)	
x 12 (Number of months in contract renewal)	
<u>\$ 2,764,980</u> (Forecast recommendation for twelve (12) month renewal - to be rounded to \$2,765,000)	
\$2,765,000 + \$920,000 = \$3,685,000 (Total recommended spend authority)	

Data Source: SAP and Works (Bank of America system)	Prepared on:	2/7/2018
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All information included in this summary is based on the preparation date listed above and may change at any time beyond that date.